

**EMPLOYMENT AGREEMENT
BUSINESS MANAGER/CORPORATION TREASURER
2021-2022**

This Employment Agreement is between the South Central Community School Corporation, hereinafter called employer, and **Rachel A. Dutoi** who is employed in the position of Business Manager/Corporation Treasurer under this agreement for the years beginning July 1, 2021, (each full year consisting of 260 days) and **continuing until June 30, 2022. Effective July 1, 2021 salary has been set at the sum of \$62,800 for 2021-2022** per year for the period of this agreement.

Fringe benefits covered by this agreement are as follows:

1. **PTO Days:** Twelve (16) Paid Time off Days are granted each year. Unused PTO days will accumulate as sick leave days year to year up to a maximum of ninety (90) days.
- 2.
3. **VACATION DAYS:** Twenty (20) days of Vacation are granted per year. Unused vacation days shall accumulate in an amount not to exceed ½ of the annual vacation leave awarded for the year up to 10 days.
4. **HEALTH/LIFE/LTD INSURANCE:** Major family medical insurance coverage benefits will be provided through the current corporation carrier at a \$1.00 cost to the employee per year. Non-contributory term life insurance in the amount of \$75,000 and \$50,000 of accidental death coverage are provided at a \$1.00 cost the employee per year. Long-term disability insurance will be provided at a \$1.00 cost to the employee per year.
5. **RETIREMENT:** The employer shall pay on behalf of the employee to her entire annual contribution to the Indiana Public Employees Retirement Fund. The employee's 3% annual annuity contributions will be withheld post-tax each pay period and remitted to PERF.
6. **MILEAGE REIMBURSEMENT:** The employee may charge mileage for school related transportation services at the IRS reimbursable rate.
7. **CELLULAR TELEPHONE:** The employer will provide the employee a monthly cell phone reimbursement in the amount of fifty dollars (\$50.00) for such use in school communications and necessary communications away from school. Such reimbursement will be made on a semi-annual basis (December and June).

Rachel A. Dutoi, Business Manager/Treasurer

Dr. Theodore Stevens, Superintendent

This agreement is executed in duplicate this 8th day of June 2021 and each party has a copy thereof.

REFERENCE SOUTH CENTRAL COMMUNITY SCHOOL BY-LAWS, POLICIES AND CLASSIFIED HANDBOOK SHALL BE CONSIDERED PART OF THIS AGREEMENT.

SOUTH CENTRAL COMMUNITY SCHOOL CORPORATION By:

REFERENCE SOUTH CENTRAL COMMUNITY SCHOOL BY LAWS, POLICIES AND CLASSIFIED EMPLOYEE HANDBOOK SHALL BE CONSIDERED PART OF THIS AGREEMENT.