

JANUARY 15TH, 2019

The South Central Community School Corporation of Trustees met January 15th, 2019 at 6:00 p.m. for a regular board meeting. The following members were present: Geraldine Grott, Steven Koontz, Dominic Notaro and Jacob Wade. Others who attended were Dr. Stevens, Superintendent, Rachel Dutoi, Treasurer, Anthony Novak, (representing school attorney), and Jackie Abshire, Administrative Assistant.

PLEDGE OF ALLEGIANCE

President Wade led the Pledge of Allegiance.

PUBLIC EXPRESSIONS

There were no public expressions.

OATH OF OFFICE

Anthony Novak, Attorney administered the Oath of Office for Deborah Allen and Dominic Notaro for a term of four years, beginning January 1, 2020.

REORGANIZATION OF BOARD/APPROVAL OF DATES AND TIME OF MEETINGS/APPROVAL OF SCHOOL ATTORNEY

Mr. Koontz nominated Dominic Notaro for President. Mr. Wade seconded the motion and it passed 4-0. Therefore, Dominic Notaro became President of the Board by acclamation.

Mr. Wade nominated Geraldine Grott for Vice-President. Mr. Koontz seconded the motion and it passed 4-0. Therefore, Geraldine Grott became Vice-President of the Board by acclamation.

Mr. Wade nominated Steven Koontz for Secretary. Mr. Notaro seconded the motion and it passed 4-0. Therefore, Steven Koontz became Secretary of the Board by acclamation.

Mr. Koontz nominated Todd Morrow for Deputy Secretary. Mrs. Grott seconded the motion and it passed 4-0. Therefore, Todd Morrow became Deputy Secretary of the Board by acclamation.

The superintendent recommended the appointment of Rachel Dutoi for Corporation Treasurer. Mr. Wade moved to appoint Rachel Dutoi. Mr. Notaro seconded the motion and it passed 4-0. Mrs. Dutoi was appointed Corporation Treasurer.

The superintendent recommended the appointment of Emily Homann for Corporation Deputy Treasurer. Mr. Wade moved to appoint Emily Homann. Mrs. Grott seconded the motion and it passed 4-0. Ms. Homann was appointed Corporation Deputy Treasurer.

Mr. Wade moved to approve regular meeting dates the second Tuesday of the month and the fourth Tuesday of each month for special meetings. He also moved to approve the time of the meetings to 6:00 p.m. Mr. Koontz seconded the motion. Motion passed 4-0.

Mrs. Grott recommended the board retain William Kaminski, of Newby, Lewis, Kaminski and Jones for legal counsel. Mr. Wade seconded the motion and it carried 4-0.

APPOINT BOARD OF FINANCE

Appointment of a president and secretary to the Board of Finance.

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Mr. Koontz made a motion to appoint Dominic Notaro and Steven Koontz to the Board of Finance. Mr. Wade seconded the motion and it was passed 4-0.

CONSENT AGENDA

A. Approval of the December 11th, 2018 Board Minutes.

B. Personnel Recommendation:

- I. Mr. Anderson, High School Principal is requesting board approval for Maria Koontz, Musical Director for the 2018-19 school year.

C. Professional Leave Requests:

- Angie Bruner, Tina Coburn, Brianna Perez, Linissa Wirtes – January 16th, 2019 to ELearn: Preparing Students for the New ELA Assessment at Plymouth. Requesting registration of \$95.00 per person.
- Deb Kammrath, Deanna Welsh and Carrie Miller – January 24th, 2019 to Elead NWI Meeting at Chesterton High School.
- Tina Coburn, DeAnna Welsh, Linissa Wirtes, Nick Kimmel, Heather McGuire, Emily Brown, Jen Kohler and Chris Walter – January 29th, 2019 for Textbook Caravan at Plymouth.
- Tina Coburn, John Haggard, Brianna Perez and Carrie Miller – January 30th, 2019 for CS First at Hanover Central High School.
- Amy Morrison, John Haggard, Deanna Welsh and Jackie Snyder – January 31st, 2019 for ELearn: Preparing your Students for the New Math Assessment at Plymouth. Requesting registration of \$95.00 per person.
- Jan Miller, Emily Brown and Jaime Cipares – February 6th & 7th, 2019 for Strategies for Teaching Small Group Guided Reading/Literacy Stations at the Wellington in Fishers. Requesting lodging and mileage reimbursement.

D. ECA Assignments:

- I. Daryl Welsh and Dallas Smythe to split the JV Softball Coaching position for the 2018-19 season.
- II. Wes Bucher, JV Boy's Baseball Coach for the 2018-19 season.
- III. Kaity Hardin, Boy's Junior High Track Coach for the 2018-19 season.

E. Donations:

- I. Mr. & Mrs. Tom Conlon \$100.00 for student lunches.
- II. General Mills Box Top \$210.50 to Student Activity Fund.
- III. Janice Jones \$100.00 to Drama.
- IV. Class of 2020 \$26.06 Misc. Donations.
- V. Larry & Margo Brust \$50.00 to Band.

F. Claims:

- Approval of claims #27601 - #27677

Mr. Notaro made a motion to approve the Consent Agenda as presented. Mr. Wade seconded the motion and Mr. Koontz abstained. Motion passed 3-0.

FIRST READING OF NEW/REVISED/UPDATED NEOLA POLICIES VOL 31 NO 1

Dr. Stevens, Superintendent informed the board that the policies being brought to the board for the first reading will keep the school in compliance with changes in State Laws. The second reading will be at the February 12th, 2019 board meeting.

Policy 1430,3430,4430 Leave of Absence – Revised

These policies have been revised to include section headings for clarity, address outdated language, and revise Indiana Code citations.

Policy 1520.08, 3120.08, 4120.08 Employment of Personnel for Extracurricular Activities – Revised

These three policies have been revised to address the training requirements for coaches imposed by HEA 1024, which amended IC 20-34-7-7 to provide that after December 31, 2018, the certified course must include content for prevention of or response to heat related medical issues that may arise from a student athlete's training.

Policy 1521, 3121, 4121 Personal Background Checks, References, and Mandatory Reporting of Convictions and Substantiated Child Abuse () and Arrests – Revised

The revision to these three policies are in response to SEA 303 which made the "expanded child protection" background checks of applicants in states other than Indiana optional for school corporation under IC 20-26-5-10.

Policy 2221 Mandatory Curriculum – Revised

The revision to this policy is based on the requirements of SEA 172 which amended IC 20-30-5-7 to require computer science to become a part of the mandatory general instruction program as of June 30, 2021 in all grades.

Policy 2370.03 Indiana Course Access Program - New

This allows online courses to be provided by private entities approved by the State and paid for by public schools whose students take those courses. This new policy has been added so the Board can establish the parameters for students taking Indiana Course Access Program courses by deciding what options to include in its policy if the Corporation will participate in ICAP.

Policy 2414 Reproductive Health and Family Planning and Human Sexuality Instruction – Revised

This policy has been revised to reflect the changes made by SEA 65 that require parent notification before providing instruction on human sexuality and allows parents to have access to instructional materials and the ability to elect that their child opt out of the instruction.

Policy 2462 Dyslexia Screening and Intervention – New

This new policy is designed to address the new article added to the to the Indiana Code, which requires school corporations to begin screening certain students for dyslexia and providing intervention for those students whose screening indicates that they have characteristics of dyslexia.

Policy 2700 Annual Performance Report – Revised

This policy has been revised to incorporate statutory amendments to include students in foster care as a specific class of students in the annual performance report. Amended to omit the requirement to report bullying incidents in the annual performance report (such incidents still must be reported in the annual safety report). Added new section which provides for the establishment of one standard high school diploma, albeit with one of the following designations: (1) General Designation; (2) Core 40 designation; (3) Core 40 with academic honors designation; or (4) Core 40 with technical honors designation.

Policy 3120.07 Employment of Casual Resource Personnel – Revised

As a part of an ongoing update of Neola policies to reflect the changes in school funding under Indiana law, this policy has been revised to reflect the changes in the names of funds in the policy.

Policy 3139 Staff Discipline – Revision

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In order to clarify that administrative leave with pay is not a disciplinary action, this example has been omitted from the listing of various forms of staff discipline in the policy. This will assist the Corporation in maintaining the privacy of staff during administrative investigations where no discipline results.

Policy 3141 – Suspension of Teachers Without Pay – Revised

This policy has been revised to distinguish between suspension without pay, which may be a disciplinary action, and administrative leave of absence with pay, which is not.

Policy 3220.02 Supplemental Payments for Teachers – New

This policy has been prepared to address supplemental payments for teachers in excess of the salary specified in the Corporation's Compensation Plan, including the new supplemental payments authorized by SEA 387, effective on July 1, 2018, for special education professionals and science, technology, engineering or mathematics teachers.

Policy 3431 Administrative Leave of Absence with Pay or Temporary Administrative Reassignment of Teachers – New

This policy has been created to address the use of administrative leave of absence with pay or temporary reassignment of teachers, which may be done pending investigations.

Policy 5112 Entrance Requirements – Revised

This policy has been revised to emphasize that the option for an appeal procedure for early entrance to kindergarten should not be used if the Corporation does not wish to permit children who have not reached age 5 by August 1 to attend school.

Policy 5330 Use of Medication – Revised

This policy has been revised to reflect the new Indiana Code that permits students to use sunscreen at school.

Policy 5340.01 Student Concussions and Sudden Cardiac Arrest – Revised

Policy has been revised to address the training requirements for coaches. The certified coaching education course must include content for prevention of or response to heat related medical issues that may arise from a student athlete's training.

Policy 5350 – Student Suicide Awareness and Prevention – Revised

This policy addresses youth suicide and prevention training required by staff. Certain criteria for the selected training program have been changed, and the organization recommending the program now must be the Indiana Suicide Prevention Network Advisory Council.

Policy 5460 Graduation Requirements – Revised

This policy has been revised to incorporate statutory amendments which provides for the establishment of one standard high school diploma, albeit with one of the following designations: (1) General designation; (2) Core 40 designation; (3) Core 40 with academic honors designation; or (4) Core 40 with technical honors designation.

Policy 5517.01 Bullying – Revised

This policy has been revised to require school corporations to maintain a link on their internet website to the Indiana Department of Education resource page regarding the prevention and reporting of bullying and cyberbullying. School Corporations also must include bullying by use of cellular telephone or other wireless communications devices in their discipline rules which prohibit cyberbullying.

Policy 5771 Search and Seizure – Revised

This policy has been revised to address the use of metal detectors, both walk-through and hand-held, as part of the Corporation's policy on the use of search and seizure. This policy, along with Policy 7440-Facility Security Program, have been revised to facilitate the use of hand-held metal detectors (also termed wands) if the Board decides to utilize such devices as part of its efforts to maintain safety.

Policy 6111 Internal Control Standards and Procedures – Revised

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This policy reflects the changes in school in school funding under Indiana law, this policy has been revised to reflect the changes in the names of funds in the policy.

Policy 6210 Fiscal Planning – Revised

This policy reflects the changes in school in school funding under Indiana law, this policy has been revised to reflect the changes in the names of funds in the policy.

Policy 6620 Petty Cash – Revised (IC change)

The revision in this policy has been made to reflect the current law.

Policy 6800 System of Accounting – Revised

This policy reflects the changes in school in school funding under Indiana law, this policy has been revised to reflect the changes in the names of funds in the policy.

Policy 7440 Facility Security Program – Revised

This policy has been revised to address the use of metal detectors, both walk-through and hand-held, as part of the Corporation's policy on facility security.

Policy 8340 Letter of Reference or Employment Reference – Revised

Section 8546 of the Elementary and Secondary Education Act as amended by Every Student Succeeds Act, 20 U.S.C. 7926, prohibits assisting an employee from getting a new job if the employer believes the employee engaged in sexual conduct with a minor. This policy has been revised to incorporate that prohibition.

Policy 8455 Coach Training – Revised

This policy has been revised to address the training requirements for coaches. The certified coaching education course must include content for prevention of or response to heat related medical issues that may arise from a student athlete's training.

Policy 8462 Child Abuse and Neglect – Revised

This policy will require the training staff receive on child abuse and neglect be expanded to include one (1) hour every two years on the identification and reporting of human trafficking.

Policy 8500 Food Services Program – Revised

The USDA has issued guidance regarding accommodating the needs of students with disabilities with respect to the Corporation's food service program.

Policy 8600 Transportation – Revised

This policy made changes to the transportation of homeless and foster children. Those changes still allow the use of special purpose buses, but also add "appropriate vehicles" as a means of transporting homeless or foster children. "Appropriate vehicle" is defined in the policy as per the statute.

Policy 9160 Public Attendance at School Events – Revised

At the recommendation of attorneys with the Indiana School Boards Association, the policy has been revised to provide due process with respect to the prohibition on attendance at school events by disruptive patrons, including a procedure for appeal to the Board.

Policy 6620 Petty Cash – Revised

Board approval to increase Petty Cash from \$50.00 to \$100.00

6145 Short-Term Indebtedness – Revised

Board approval to change General Fund to Education Fund.

6220 Budget Preparation – Revised

Board approval to change General Fund, Transportation Fund and Capital Projects Fund to Education Fund and Operation Fund.

ADMINISTRATIVE REPORT

- ❖ **Display of Memorial Plaque for Kim Werner from Deb & Delbert Allen:**

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Mrs. Allen informed the board that she is working with Blythe's in regards to a memorial plaque for Kim Werner and she would like to display in the high school hallway. Mrs. Grott commended Mrs. Allen for doing this in memory of Ms. Werner.

❖ Memorandum of Understanding between South Central Community School Corporation and Clinton Township

Kyle McCallum, Ag Teacher informed the board that Clinton Twp. has offered to lease South Central Community School a four-acre parcel of land for \$1.00 per year, starting January 1, 2019 through December 31, 2019.

The property is to be utilized by the South Central Community School Corporation's Agriculture Class/FFA Club to profile real world lessons pertaining to agriculture and agriculture practices.

Mr. McCallum stated that he has farmers that will volunteer their time to help with tilling of the ground and local businesses that will be making donations. The crops will be sold and the monies will go toward the FFA Club. Memo of Understanding is attached.

ACTION ITEMS

- ❖ Board approval for the Memorandum of Understanding between South Central Community School Corporation and Clinton Twp.
Mrs. Grott made a motion to approve the Memorandum of Understanding between South Central Community School Corporation and Clinton Twp. Mr. Wade seconded the motion and it passed 4-0.
- ❖ Board approval for the Resolution to Establish Education & Operation Funds to become effective January 1, 2019.
Mr. Wade made a motion to approve the Resolution to Establish Education & Operation Funds to become effective January 1, 2019. Mr. Koontz seconded the motion and it carried 4-0.
- ❖ Board approval for the Resolution to Establish Initial Funding for the Education Fund.
Mr. Notaro made a motion to approve the Resolution to Establish Initial Funding for the Education Fund. Mr. Wade seconded the motion and it passed 4-0.
- ❖ Board approval for the Resolution to Establish Initial Funding for the Operation Fund.
Mr. Wade made a motion to approve the Resolution to Establish Initial Funding for the Operation Fund. Mrs. Grott seconded the motion and it passed 4-0.
- ❖ Board approval for the Resolution to Transfer Amounts from the Education Fund to the Operations Fund.
Mr. Wade made a motion to approve the Resolution to Transfer Amounts from the Education Fund to Operations Fund. Mr. Koontz seconded the motion and it passed 4-0.

- ❖ Board approval for the Resolution to Authorize One-Time Transfer of Funds from the Cash Balance of the Education Fund to the Cash Balance of the Operations Fund.
Mr. Notaro made a motion to approve the Resolution to Authorize One-Time Transfer of Funds from the Cash Balance of the Education Fund to the Cash Balance of the Operations Fund.
Mr. Koontz seconded the motion and it carried 4-0.
- ❖ Board approval for the Request to Void Checks.
Mrs. Grott made a motion to approve the Request to Void Checks. Mr. Wade seconded the motion and it passed 4-0.
- ❖ Board approval for pay increase for Substitute Nursing Services.

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Mr. Wade made a motion to approve the pay increase for Substitute Nursing Services. Mr. Notaro seconded the motion and it passed 4-0.

- ❖ Board approval for the request for the Corporation Contribution for the eligible non-certified employee Health Insurance.

Mrs. Grott made a motion to approve the Corporation Contribution for the eligible non-certified employee Health Insurance. Mr. Wade seconded the motion and it carried 4-0.

- ❖ Board approval for the employment of Jill Jamrozy, Bus Driver effective January 7th, 2019.

Mr. Wade made a motion to approve the employment of Jill Jamrozy as full time bus driver. Mr. Notaro seconded the motion and it carried 4-0.

ADJOURNMENT

Mr. Koontz made a motion to adjourn the meeting at 6:30 p.m. Mr. Wade seconded the motion and it passed 4-0.

Jacob Wade, President

Dominic Notaro, Vice-President

Geraldine Grott, Secretary

Steven Koontz, Deputy Secretary

Todd Morrow, Member