

SOUTH CENTRAL COMMUNITY SCHOOL CORPORATION



June 9, 2020

Dear Parent / Guardian,

We appreciate your continued support as we work through numerous logistical concerns related to reducing the spread of COVID-19. One issue we would like to resolve is returning student belongings. The following plan, responsibilities, and corresponding dates are in place so that we can maintain appropriate social distance and have a regulated number of individuals in the building at any given time

It appears that much of Governor Holcomb's Stay at Home Order and School Building Closure will be lifted on June 30, 2020. However, South Central would still like to take precautionary steps to reduce exposure of potential COVID-19 if you choose to retrieve your student's belongings.

First and foremost, please know that picking up student belongings is purely optional. If you or your family do not wish to pick up your child's belongings, they will be stored for you to pick up at a later date; potentially even student registration in August. However, to continue the proper cleaning of classrooms, personal possessions must be removed.

Second, the plan outlined below has prescribed days based on your student's last name. Having specific students come to school on scheduled days helps to control the amount of individuals that may come into contact with one another.

Lastly, this plan has been approved by the LaPorte County Health Department.

ALL STUDENTS AND / OR PARENTS will enter and exit through the front office doors of the buildings.

There should be ample parking out front and along the curb. This should be a quick "in and out" situation, not a social event. Parents, please do your part to send the smallest number of people to retrieve items as possible. If your student has other school property to turn in (examples include: library book(s), textbook(s), chromebook) a designated area will be provided for you to drop off those items as well.

South Central Elementary and Jr./Sr. High School will be open from **8:00 - 3:00** to retrieve student belongings. Days will be organized based on your student(s) last name.

| | |
|--------------------------|----------------------------------|
| Monday, July 6 | Student's Last Name A-G . |
| Tuesday, July 7 | Student's Last Name H-M |
| Wednesday, July 8 | Student's Last Name N-S |
| Thursday, July 9 | Student's Last Name T-Z |

Please note that South Central staff will be encouraged to wear masks during the corresponding dates and times. We do ask that all patrons also wear masks if you plan to enter the building, per CDC recommendations at this time. If you have specific logistical questions, please contact the Principal of your corresponding building.

Thanks in advance for your continued support and understanding.

Sincerely,

Dr. Theodore Stevens, Superintendent